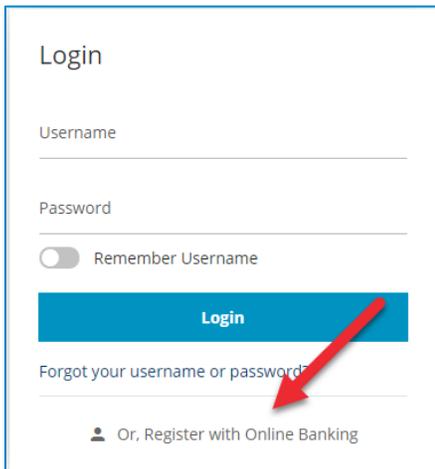


## How To Enroll in Digital Banking – New User

**NOTE: Internet Explorer is NOT compatible with our digital banking platform.**

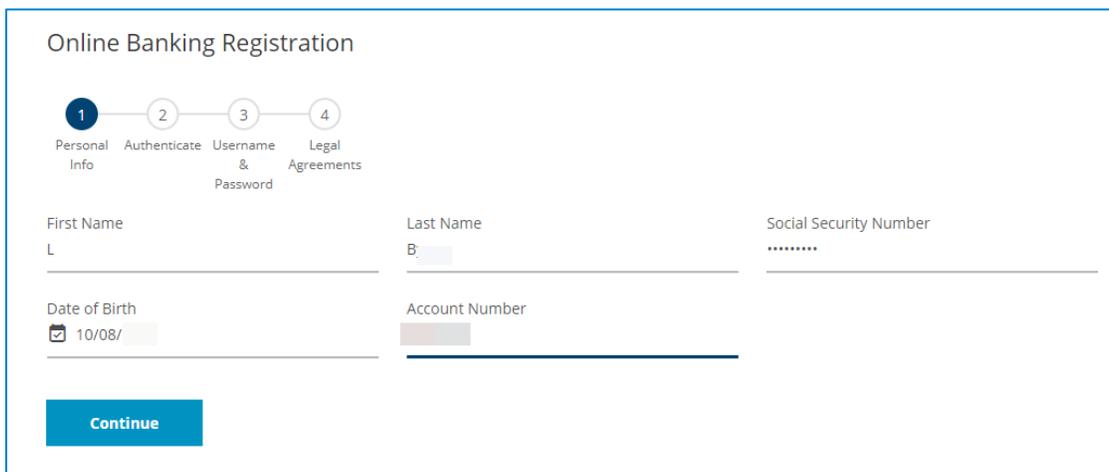
Follow these steps to enroll in digital banking. These steps are the same for enrolling from any device – desktop, tablet or mobile.

1. From the login screen click or tap on “Or, Register with Online Banking”



The screenshot shows a login form with the following elements: a title 'Login', a 'Username' input field, a 'Password' input field, a 'Remember Username' toggle switch, a blue 'Login' button, a link for 'Forgot your username or password?', and a link at the bottom that says 'Or, Register with Online Banking' with a person icon. A red arrow points to the 'Or, Register with Online Banking' link.

2. Fill in the following fields and then click or tap “Continue”:
  - a. First Name
  - b. Last Name
  - c. Social Security Number
  - d. Date of Birth
  - e. Member Number – without any leading or trailing zeroes (ex:1234567)



The screenshot shows the 'Online Banking Registration' form. At the top, there is a progress indicator with four steps: 1. Personal Info, 2. Authenticate, 3. Username & Password, and 4. Legal Agreements. Step 1 is currently active. The form contains the following fields: 'First Name' (with a small 'L' label), 'Last Name' (with a small 'B' label), 'Social Security Number' (with a mask of seven dots), 'Date of Birth' (with a calendar icon and the value '10/08/'), and 'Account Number'. A blue 'Continue' button is located at the bottom left of the form.

3. Choose your security validation method – voice message, or text - then click or tap “Request Code”

### Online Banking Registration

1 — 2 — 3 — 4  
Personal Authenticate Username & Password Legal Agreements  
Info

### Security Validation

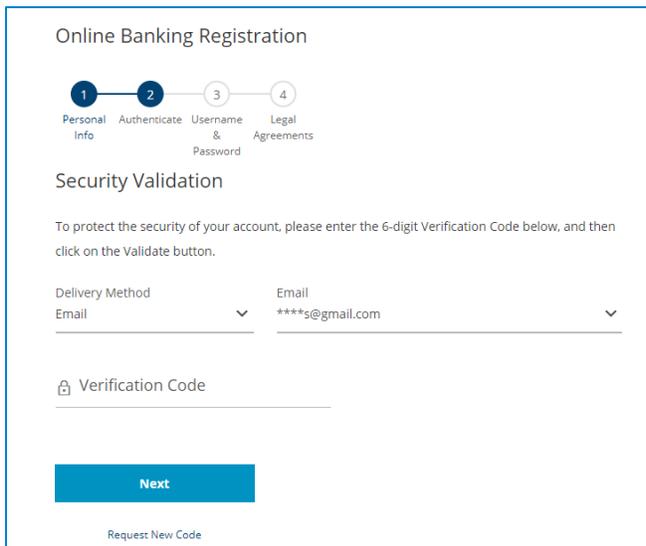
To protect the security of your account please select a delivery method for your validation code, then enter the 6-digit number to continue.

Delivery Method ▼

- Text Message
- Voice Message**
- Email

**Request Code**

4. Enter the verification code you received by your chosen method and then click or tap "Next"



Online Banking Registration

1 2 3 4  
Personal Authenticate Username Legal  
Info Info & Agreements  
Password

Security Validation

To protect the security of your account, please enter the 6-digit Verification Code below, and then click on the Validate button.

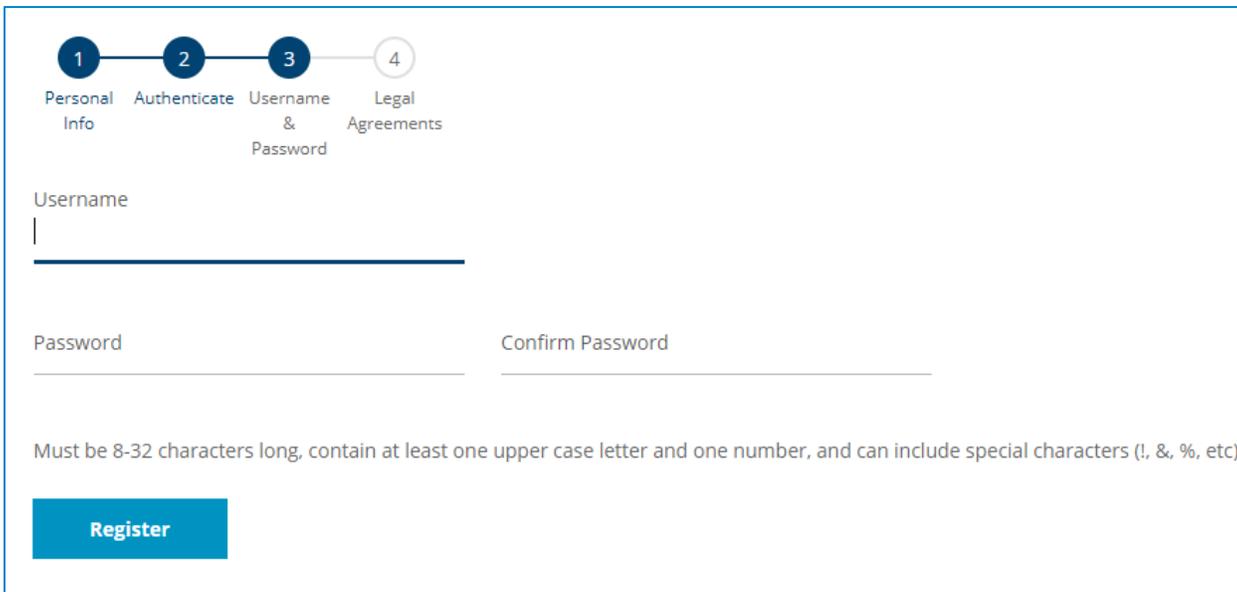
Delivery Method Email  
Email \*\*\*\*\*@gmail.com

Verification Code

Next

Request New Code

5. Select your User name and password then click or tap "Register"



1 2 3 4  
Personal Authenticate Username Legal  
Info Info & Agreements  
Password

Username

Password Confirm Password

Must be 8-32 characters long, contain at least one upper case letter and one number, and can include special characters (!, &, %, \$, \*, etc)

Register

Your username and password can be 8 to 32 characters long, contain at least one upper case letter and one number. Your password can include special characters (!, &, %, \$, \*, etc.)



6. Accept the terms and conditions and click or tap “Submit”

A screenshot of the 'Online Banking Registration' form. At the top, the title 'Online Banking Registration' is centered. Below it is a progress indicator with four numbered steps: 1 (Personal Info), 2 (Authenticate), 3 (Username & Password), and 4 (Legal Agreements). Step 4 is currently selected. Below the progress indicator is the heading 'Online Banking Terms & Conditions' followed by a large, empty rectangular box labeled 'Sample Registration disclosure'. At the bottom of the form, there is a checked checkbox next to the text 'I agree to the terms and conditions', and a blue 'Submit' button.

7. Congratulations! You’re now logged in!

If you need assistance please contact us at 901-380-7400 and we’ll be happy to help.